

IOWA CHAPTER BMW CCA

Minutes of Meeting Board of Directors

Saturday, January 19, 2002
Tavern Rest. 11:00 am

Members Present: Dave Brennan, Tony Wiles, Fred Bell, Doug Wittkowski, Dana Schrader, Martha Wittkowski, Jay Read, Scott Smed, Marlene Churchill, Scott Hamilton.

Call to Order – The meeting was called to order.

MOTION (Read/D.Wittkowski) to approve agenda as presented. **MOTION CARRIED.**

I. **Treasurer's Report and 2002 Budget**

Treasurer Bell distributed revised Profit & Loss Statement and Balance Sheet and reviewed both. We ended the year with a net profit of \$1,692.30. Discussion was held on establishing a policy on when items would be expenses vs. when they would be capitalized. Bell will be compiling a listing of all club assets.

MOTION (M. Wittkowski/Wiles) that purchases of items costing over \$1,000 and having a useful life of more than one year should be capitalized and be considered a depreciable asset.

MOTION CARRIED.

Discussion was held on whether we should have a standing audit and nominating committee. It was noted that this was not required by the by-laws and we were not sure as to whether the national operations manual called for these committees. It was the consensus of the group that this topic be placed on the next agenda for full discussion. It was noted that Bell is ready for the audit committee.

MOTION (Bell/Schrader) to appoint Scott Smed and Eric Burmeister to review calendar year 2001 financial records and transactions. **MOTION CARRIED.**

Treasurer Bell distributed the draft 2002 budget. Many items are the same as last years budget or based on actual expenditures from 2001. The 2002 budget as presented shows a net profit of \$13,313.18 for the year. It was noted that the budget includes \$11,000 from the 2002 car raffle. It was further noted that the Spartanberg Performance Center trip would be held in May. Dave indicated that he has e-mailed all those who had been registered for the September 2001 Performance Center trip and will give them first opportunity to sign up for the May 2002 trip. Discussion was held on the Missouri Valley Chapter members who will be attending our Annual Meeting. It was the consensus that both Sheridan White and Jeff Gorman and their guests be guest of the club and not be required to pay.

MOTION (M. Wittkowski/Schrader) to approve budget as presented, with noted changes.

MOTION CARRIED.

II. **Annual Meeting Update**

Churchill and M. Wittkowski discussed the plans for the annual meeting. A draft "script" and program were distributed. Marlene is going to try to get two door prizes for a special drawing and it was the consensus of the group that Scott and Marlene come up with who will win those door prizes, i.e. first BMW still owned etc. With such a long social hour it was felt that some type of snacks be available, such as Hershey kisses, peanuts, chex mix. Marlene indicated that the hotel will allow us to bring this in and she will take care of this. The suggested menu was reviewed and agreed upon. Marlene and Scott have enlisted the help of Ralph and Mary Briggs, Gene and Tracy Nelson and Jon and Janine Volz. Marlene showed everyone two different centerpieces she made. The Board liked both of them and she will make enough so there is one on each table. At the end of the evening, one person at each table will win the centerpiece. Cost will be less than \$2.00 per person attending and will keep us within budget. Doug and Dave secured 120 \$50 off coupons from Toyo Tires; so all attendees will receive that in their packet. Much discussion was held on how to handle the door prize raffle. After much discussion it was the consensus that we have only one barrel for all raffle tickets and as winning tickets are drawn, the winner will "select" the prize they want. It was noted that after drawing a winning ticket, we must give the winner time to get back to the prize table before drawing another winning ticket.

III. 2002 Raffle Update

Doug is working on getting links from other websites to our 2002 raffle site. He will work with Dana on this. Jay shared the ad that Ralph Briggs designed. There will be a 1/3-page ad in the May issue (on sale March 12) of *BIMMER* magazine and a ¼ page ad in both the February and March issue of the *Roundel*. Ralph has spent a great deal of time on this and Doug and Fred have purchased a small gift for him that will be given at the Annual Meeting by Fred.

MOTION (M. Wittkowski/Smed) to approve expenditure to purchase a small gift for Ralph.

MOTION CARRIED.

Wittkowski passed around a draft of the postcard that will be sent to all purchasers of the raffle tickets. After discussion it was the consensus that the wording be changed. Wittkowski will do revisions. Martha indicated that the post cards would be printed in black and white due to the high cost of color printing (over \$1000 for color and approx. \$180 for b/w). Discussion was held on the level of repair that the club wants to complete on the 1973 2002. It was decided to get estimates on the rust repair before we decided. Jay will work on getting the carpet down (temporarily). We want to make sure that the car is always locked when on display. This spring the repairs can be done and the radio and console installed and a final decision on the rust repair can be made. Dave will be following up with Dave Dean on when we can have the car displayed at European Motorcars.

IV. MAM Update

Tony reported that he has not received contract samples from Kirk Kiloh or the Windy City Chapter. MAM showed up at a Missouri Valley BMW CCAC chapter meeting and they (MAM) appear to be more flexible. There was concern expressed that the MAM folks might be under the impression that the Missouri Valley Chapter and the Iowa Chapter are one in the same.

Apparently MAM has agreed to not charging for instructors but they will want to have outside spectators. The CCA rules and the insurance prohibit us from doing this. The \$6500 fee that MAM wants is based on 100 students and that would require having 6 different run groups-which equates to less track time for the students and the track currently has a gravel road into the track, gravel paddock, no running water or restrooms, no classroom and no 24 hour security. Tony, Dana and Fred will work up a budget based on what will financially work for our club and Tony will make an offer to MAM.

V. 2002 Events

Tony Wiles will chair and lead the Tire Tech Session on March 2, 2002, 10:00 am at European Motorcars.

Jay will call Jason to discuss the April 27 Concours. Discussion will include if he will Chair this event again and if there is a place in eastern Iowa where we could hold it. Doug will need final confirmation of the location and time of the Concourse before February 15 to include it in the March issue of the *Newsworks*.

Gateway Tech will be an official Club event. (Need Chairman.)

May club events will include the DMVR SCCA Autocross on the third Sunday (need Chairman) and the Spartanberg Trip, which Dave Brennan will Chair.

It was the decision of the group that the Surface of the Sun and the Road America Drivers Schools would NOT be official club events this year.

Balance of the event schedule will be discussed at the next Board meeting.

- VI. President Dave acknowledged that this would be last Board Meeting in which Martha would be serving as Secretary. He and the entire Board thanked her for the contribution she has made to the Board and the Club while serving as Secretary.

The next Board meeting will be Saturday, February 23, 2002 at 9:00 am at the home of Dana and Natalie Schrader.

There being no further business the meeting adjourned at 1:05 p.m.

Respectfully Submitted,

Martha H. Wittkowski
Secretary