

Hi everyone-(this is Martha,)

I just got home from Missouri and want to clear something up. I did NOT volunteer to chair the 2004 Annual Meeting. I volunteered to chair the 2003 Holiday Party.

Regarding the Charity Matching Funds Request, I will get a copy of that to Marlene and a copy of the "officer questionnaire" I completed on behalf of the club. The Charity Matching funds request only included the 2002 "2002" Raffle and Easter Seals should have already received a check from the national BMW CCA for approx \$3200.00

The ZF Award nomination has NOT been completed as the forms are not available yet. With the new job descriptions that will be approved shortly, the job of the ZF award nomination (and in the future, the charity matching funds request) will be the responsibility of the Event Coordinator (Scott Smed).

Attached are the "final" job descriptions for the Board Members. I did not receive any changes following the February Board meeting, so am I to assume that everyone is in agreement with what was presented or are there changes/additions/corrections that need to be made?